



BOARD OF HEALTH

TOWN OF WESTBOROUGH MASSACHUSETTS

FORBES MUNICIPAL BUILDING
45 WEST MAIN STREET, SUITE 25
WESTBOROUGH, MA 01581-1916

TEL. (508) 366-3045
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BOARD OF HEALTH MONTHLY MEETING

Tuesday
November 18, 2014
Central One Federal Credit Union, 2nd Floor
40 South Street
5:30 p.m.

AGENDA

1. Minutes of Meeting (10/14/2014)
2. Director's Report (October)
3. Sanitarian's Report (October)
4. Health Inspector's Report (October)
5. Old Business
 - A. Scott Knox - Wayside Mobil Park - 5:45 pm
6. Director's Issues
7. Adjournment
8. Executive Session



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Minutes of Board of Health Meeting November 18, 2014

The regular Board of Health meeting was held on Tuesday, November 14, 2014, in the Community Room at the Central One Federal Credit Union, 40 South Street. The meeting was called to order at 5:35 pm. by Chairman Federici. Present: Members Ehrlich and Walsh, Director Baccari, Sanitarian Gauthier and Inspector Gilchrist.

Minutes of the meeting held on October 14, 2014, were approved.

Director's report (October) was discussed and approved.

Sanitarian's report (October) was discussed and approved.

Health Inspector's reports (October) were discussed and approved.

Old Business

At 5:45 p.m., the Board met with Scott Knox, President of the Board of Directors of the Turnpike Park Cooperative, for an update on the progress of the trailer park's connection to town sewer. Mr. Knox said three contractors have been contacted and seem interested. They all have the specs and the plans, but they have not received any offers. They are still actively looking for a contractor. The co-op has been working on this for one year. There has to be a bid before final financing will be approved for the project. Fred Forte, 165 Turnpike Road, said they have been pre-approved by the bank for the project. The goal is to start the project in the spring. Member Ehrlich stressed the importance of getting a viable bid by January; contractors are not that busy this time of the year. Director Baccari suggested having the Park's engineering firm put the project out to bid again with a reasonable deadline.

Member Ehrlich said the Board would like to see bids submitted by their January meeting. Member Walsh commented that the system is in failure and there is no back-up plan. Mr. Knox will return for the January meeting.

DIRECTOR'S ISSUES

Director Baccari discussed the proposed amendment to the current Wheelabrator Millbury trash contract. The amendment would lower the current tipping fee starting January 1st and save the Town money. If the negotiation team approves the amendment at their next meeting, the Board will meet next month to approve and sign the amended agreement.

Director Baccari met with the DEP coordinator assigned to work with the Town to prepare a plan on how to reduce trash and increase recycling.

The FY 2015-2016 budget was reviewed. Small increases in training and education and dues/membership were requested. Money will be saved on the trash budget if the amendment to the Wheelabrator contract is approved.

A flu clinic was held November 5th at the Senior Center. Approximately 115 shots were given.

An update was given on the current TB cases.

Director Baccari has a meeting tomorrow (11/19) with a resident who has concerns regarding fluoridation in the Town's drinking water supply. Member Ehrlich said he is in complete agreement with the fluoridation program.

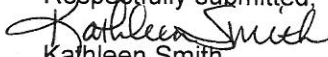
The Board decided not to go into executive session because the issue was no longer a concern.

A motion was made by Member Ehrlich to cancel the executive session. The vote was seconded by Member Walsh; the vote was unanimous.

There being no further business, the meeting adjourned at 6:36 p.m.

The next meeting will be held Tuesday, January 20, 2015..

Respectfully submitted,


Kathleen Smith



ACACIA FUNCTIONS -- FOOD SAFETY AND SANITATION AUDIT

OCTOBER 24, 2014

As of this audit, it is unknown what if any of these issues presented in the September audit or the September inspection by the Westborough DPH have been corrected or at least addressed. The following conditions were still observed on this day. It is also unknown if the management of Acacia Functions have met with the property owner to come to an agreement as to a plan to bring the property and the function facility into complete compliance.

- MOLD GROWTH IS STILL PRESENT IN PRODUCE WALK IN REFRIGERATOR AND MUST BE CLEANED AND REGROWTH MITIGATED WITH CHLORINE.
- ONE FAN OF THE BLOWER IN THE PRODUCE WALK IN IS NOT OPERATING.
- CLOAK ROOM OFF SALON IS LESS CLUTTERED THAN PRIOR AUDIT.
- SERVICE KITCHEN OFF SALON A IS CLEANER THAN PRIOR AUDIT, BUT STILL NEEDS TO BE MAINTAINED FREQUENTLY TO PREVENT VERMIN LURE AND HARBORAGE
- MOST ITEMS LISTED AS VIOLATIONS ON THIS REPORT ARE IN THE AREAS OF ROUTINE CLEANING AND MAINTENANCE. A MEETING SHOULD BE SCHEDULED BETWEEN THE OPERATORS OF ACACIA FUNCTIONS AND THE PROPERTY OWNERS TO ESTABLISH WHICH HAS RESPONSIBILITY FOR CORRECTIONS. CLEANING OF THE INTERIOR INCLUDING ALL EQUIPMENT WOULD BE THE RESPONSIBILITY OF THE OPERATORS. MAINTENANCE OF ALL FOOD SERVICE EQUIPMENT SHOULD BE THE RESPONSIBILITY OF THE OPERATORS. MAINTENANCE OF THE PHYSICAL FACILITY, SUCH AS CEILING TILES, ROOF INTEGRITY EXTERIOR OPENINGS, WALL SURFACES, EXTERIOR AREAS, FLOOR SURFACES, ETC., SHOULD BE THE RESPONSIBILITY OF THE PROPERTY OWNERS UNLESS AN ALTERNATE AGREEMENT IS INCLUDED IN THE LEASE.
- IT IS ENCUMBERT ON THE OPERATORS TO WORK COOPERATIVELY WITH THE PROPERTY OWNERS TO MAINTAIN BOTH THE INTERIOR AND EXTERIOR OF THE FACILITY IN A PROFESSIONAL, SAFE AND SANITARY MANNER AT ALL TIMES. NO CONFIRMATION OR CONTACT WITH ACACIA MANAGEMENT HAS BEEN MADE SINCE THE SEPTEMBER AUDIT REPORT. ANY PROGRESS ON

THESE ISSUES IS UNKNOWN. IT IS NECESSARY FOR THE MANAGEMENT TO COMMUNICATE WITH THIS AUDITOR TO MAINTAIN PROGRESS AT CORRECTING ANY ISSUES WITH THE SAFETY AND SANITATION AT THIS FACILITY.

- SINCE THE FOOD SERVICE FACILITY DOES NOT OPERATE ON A DAILY BASIS, IT IS MOST IMPORTANT THAT ALL EQUIPMENT MAINTENANCE, STORAGE PRACTICES, PEST CONTROL OPERATIONS, SANITATION AND BASIC GOOD MANUFACTURING PRACTICES BE ADHERED TO AT ALL TIMES, ESPECIALLY DURING THESE DORMANT PERIODS. No communication has been made with regards to pest control contractor servicing of this facility. With the apidly approaching colder weather, it is important to institute an Integrated Pest Management plan.

SUGGESTIONS TO ENHANCE THE CURRENT GOOD MANUFACTURING PRACTICES:

1. PREPARE AND MAINTAIN THE CLEANING AND MAINTENCE SCHEDULE PROVIDED BY PFSC.
2. COMPLETE A FRONT TO BACK, TOP TO BOTTOM CLEANING OF THE ENTIRE FOOD SERVICE ESTABLISHMENT, EITHER BY IN-HOUSE STAFF OR AN OUTSIDE PROFESSIONAL CLEANING SERVICE.
3. HAVE A PCO (PEST CONTROL OPERATOR) SURVEY AND SERVICE THE ENTIRE PROPERTY AND MAKE REPAIR AND REPLACEMENT ADVICE. THIS SHOULD BE COMPLETED IN CONJUNCTION WITH THE PROPERTY OWNERS.
4. POST AND MAINTAIN TEMPERATURE LOGS ON ALL REFRIGERATED EQUIPMENT.
5. OPERATOR TO REVIEW AND UNDERSTAND BOTH THE PROVISIONS OF THE 1999 FEDERAL FOOD CODE AS WELL AS MASSACHUSETTS 105 CMR 590. AND REVIEW THOSE REGULATIONS WITH ALL MEMBERS OF THE STAFF OF ACACIA FUNCTIONS.
6. OPERATOR SHOULD PERFORM SELF INSPECTIONS OF THE FACILITY WITH THE FORM PROVIDED TO ENSURE THAT FOOD HANDLING TECHNIQUES, SAFETY AND SANITATION STANDARDS AND COMPLIANCE WITH THE REGULATIONS ARE BEING MAINTAINED AT ALL TIMES.
7. ENGAGE IN STAFF TRAINING ON AN ONGOING BASIS TO ENSURE THAT ALL STANDARDS OF COMPLIANCE ARE MAINTAINED AT ALL TIMES.
8. PREPARE A COMPLIANCE STATEMENT FOR ALL OUTSIDE CATERERS OR ANY ENTITY WHICH MAY USE THE FACILITY.

No communication from the operator or management personnel at this facility has been made since the September audit. It is not possible to acknowledge any progress or establish a plan for moving forward with rectifying the violations noted in the previous audit or to address the September inspection by the Westborough BOH.

Carey, Chris (Wheelabrator)

To: Chapell, Robin
Cc: jgosine@WM.com; Nydam, Sue; DiCecco, Peter (pdicecco@wm.com); O'Rourke, Jesse; O'Friel, Michael (mofriel@wm.com)
Subject: Wheelabrator Millbury negotiated terms

Robin

I want to thank you and the Committee for your time and cooperation as we work together towards a long term partnership between Wheelabrator and the communities.

Based on our discussions and subsequent email correspondence, I believe that the Committee and Wheelabrator have agreed in principle to a contract amendment having the following terms:

1. The tipping fee will be adjusted to \$64 a ton commencing on January 1, 2015, and will remain at \$64 until June 30, 2016.
2. On July 1, 2016, the tipping fee will increase to \$66 a ton.
3. The first CPI adjustment will occur on July 1, 2017, and will be based on the March 2017 CPI.
4. The CPI adjustment commencing on July 1, 2017, will remain as provided for in the current agreement (75% of the CPI index) through the remaining term of the agreement.
5. The Guaranteed Annual Tonnage provisions in the existing contract will remain in place until January 1, 2018. Thereafter, they will be replaced with a provision that will require any municipality that decides to eliminate solid waste collection, handling, and disposal services as a municipal service to provide Wheelabrator one year's written notice in advance. In the event that a municipality elects to eliminate solid waste services, Wheelabrator will have the option to terminate the contract with said community.
6. The revised contract will replace Waste Management with Wheelabrator Technologies as the guarantor for the Waste Disposal Agreement. With the pending sale of Wheelabrator Technologies, Waste Management will no longer be an owner and will need to be replaced as the guarantor. Wheelabrator will have a net worth of approximately \$500 million at closing.

This agreement in principle is subject to Wheelabrator's receiving approval from its Board of Directors which is anticipated to occur by November 18, 2014, and is further subject to the approval of the executive body of at least two-thirds of the municipalities (by tonnage) which are participating members in the Committee no later than December 31, 2014.

Sincerely



Christopher M. Carey